

Mayor
Elise Partin

Mayor Pro-Tem
James E. Jenkins

Council Members
Tara S. Almond
Phil Carter
Eva Corley

Interim City Manager
Rachelle Moody



CITY OF CAYCE
Regular Council Meeting
April 10, 2018

The April Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. Interim City Manager Rachelle Moody, Municipal Clerk Mendy Corder, Municipal Treasurer Garry Huddle, City Attorney Danny Crowe, Planning and Development Director Carroll Williamson and Director of Public Safety Byron Snellgrove were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order. Council Member Carter gave the invocation. Mayor Partin invited the welding students from Brookland Cayce High School and Airport High School to lead the assembly in the Pledge of Allegiance.

Approval of Minutes

Council Member Corley made a motion to approve the March 6, 2018 Regular Council Meeting minutes and the March 21, 2018 Special Council Meeting minutes as written. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Presentations

- A. Recognition of Brookland Cayce High School's Welding Class for Building Cayce Letters for the Soiree on State

Mayor Partin stated that City staff had the idea to have large letters made that spell Cayce to be used at the Soiree on State as a photo opportunity. After contacting local businesses to quote on building the letters staff realized that they were going to have to get creative since the construction costs quoted were so high. Staff reached out to the Cayce Fire Department and asked them if they could build the letters. Cayce

Firefighter John Howell suggested using Lexington School District 2 welding students to build the letters. Firefighter Howell is a graduate from Brookland Cayce High School and was a student of Mr. Laird Thompson's welding class.

Mayor Partin stated that the students in the combined Welding IV class from both Brookland Cayce and Airport High Schools led by Mr. Thompson did an excellent job building the Cayce letters. They constructed five individual letters that spell out Cayce that will be used for various City sponsored events. Hannaty Custom Powder Coating located on Edmund Hwy in Lexington applied the finish powder coat to the letters.

Mayor Partin and Council thanked Chance Harrelson, Bryson Hutto, Jonathan Jones, Brandon Rucker, William Shumpert, Zack Timmons, and Gabe Yanik for constructing the Cayce letters that the City can use for years to come. They also thanked Fire Fighter John Howell for coordinating the project and ensuring it was completed.

Ordinances and Other

- A. Discussion and Approval of Ordinance 2018-04 Amending the City's Flood Damage Prevention Ordinance (Section 6.9-1 of the City Zoning Ordinance) - First Reading

The Federal Emergency Management Association (FEMA) sent a letter to the City on January 5, 2018 stating that the preliminary Flood Insurance Study (FIS) and a Flood Insurance Rate Map (FIRM) for Lexington County had been finalized. The FIS and FIRM will go into effect on July 5, 2018. In November 2017, City Council approved a text amendment that adopted the new flood maps for the portion of Cayce in Richland County and amended some of the language in the City's flood Ordinance in order to be compliant with the National Flood Insurance Program (NFIP). With this text amendment, the only change to the Ordinance is to the date of the Lexington County maps to July 5, 2018, which is a requirement of the NFIP. The Planning Commission met on March 19, 2018, to hear Public Comment about the suggested changes. No members of the public were present at the meeting. The Planning Commission voted unanimously to recommend the amendment.

Council Member Almond made a motion to approve Ordinance 2018-04 on first reading. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

- B. Discussion and Approval of the Accommodation Tax Committee's Recommendation for Distribution of Funding for FY18/19

Ms. Taylor stated that the Accommodations Tax Committee met on March 27, 2018 to discuss the application requests for Accommodations Tax funds for FY18/19. The Committee recommended that all but two of the requests be approved for the amount requested. The Airport High School Tennis Fundraiser requested \$3,410 but the Committee did not think the fundraiser would bring many visitors to the restaurants or hotels in the City of Cayce. \$500 was allocated in the application for advertising therefore the Committee recommended that the Airport High School Tennis Fundraiser only receive \$500.

Ms. Taylor stated that the Cayce Events Committee requested \$10,000 in Accommodations Tax Funds to have a music festival in the fall of 2018. The Accommodations Tax Committee did not feel that the Events Committee had enough time to prepare and have a successful new event by the fall of 2018. They also did not feel comfortable making any decisions on the funding for the Cayce Music Festival and asked that the discussion get shifted to Mayor and Council. Ms. Corder stated that she attended the Accommodations Tax Committee meeting and spoke to the Committee regarding the proposed music festival. She explained to the Committee that she asked the Events Committee to consider having an event in Guignard Park or the Riverwalk Park since currently the City did not have an event at either location. She stated that she also asked the Events Committee to consider holding a new event in 2019 so they would have plenty of time to plan the event and market it. She stated that the Events Committee decided to hold a music festival on State Street in the fall of 2018. She stated that she and staff were concerned that the event was too similar to the Soiree on State event.

Mayor Partin asked if the Events Committee had withdrawn their application for the Music Festival. Ms. Corder stated that they did withdraw the application and decided to wait until 2019. Council Member Carter asked if the Accommodations Tax funds carry over if all the funds are not spent. Ms. Corder confirmed that they did carry over. She stated that the Accommodations Tax Oversight Committee prefers that the majority of the funds be spent each year. Mayor Partin stated that the City typically does spend the majority of the funds and Ms. Corder agreed. Council Member Carter asked if there would be substantial funds left over since the music festival was not receiving funding. Ms. Taylor stated that there would not be much money left over once the two visitor centers received their 30% of funding. Council Member Carter asked if someone could apply for funds after the deadline had passed. Ms. Taylor stated that applications were not considered after the deadline.

Council Member Almond made a motion to approve the funding as recommended by the Accommodations Tax Committee. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

Ms. Moody stated that the Soiree on State was being held that Saturday, March 14, 2018. She stated that all staff were working extremely hard to prepare for the event. She stated that there were thirty artists and a dozen food vendors signed up to participate. She stated that the event would span from M Avenue to Railroad Avenue and be held from noon to 8pm. She stated that four of the available buildings on State Street will have artists inside of them selling their artwork. Swatch Graphics will have an artist inside as well. She stated that the kids' area had expanded to the Cayce Memorial Park. Ms. Moody reminded Council that the City was hosting the LCMA dinner/meeting on April 19. She stated that the Kingsman was catering the meal.

Committee Matters

- A. Approval to enter the following Committee approved Minutes into the City's Record
Planning Commission – December 18, 2017

Council Member Almond made a motion to enter the approved Planning Commission meeting minutes into the record. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

- B. Appointments and Reappointments
Events Committee – Two (2) Positions
Planning Commission – One (1) Position
Board of Zoning Appeals – Two (2) Positions

Council Member Carter made a motion to appoint Mr. Vi'Dual Futch to the Events Committee and reappoint Ms. Maxine Creamer to the Events Committee. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Council Member Almond made a motion to reappoint Mr. Robert Power to the Planning Commission. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Council Member Almond made a motion to reappoint Mr. Robert McLeod and Mr. Jason Simpson to the Board of Zoning Appeals. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Mayor Partin stated that the City has openings on the Accommodations Tax Committee, the Municipal Election Commission, the Consolidated Board of Appeals, the Events Committee and the Public Safety Foundation.

Council Comments

Council Member Almond asked if it was possible to have designated parking for personal golf carts and bicycles at the Soiree on State. Ms. Moody stated that staff would work with Public Safety to find an appropriate space. Council Member Carter asked Officer Richardson to thank whichever Officer recently pumped gas for his mother at a local gas station.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Discussion of Employment for City Manager Position
- C. Discussion of negotiations incident to proposed contractual arrangements relating to the City's waterline replacement project
- D. Discussion of negotiations incident to proposed contractual arrangements relating to the Knox Abbott Drive Pedestrian Safety and Traffic Calming Project

Council Member Jenkins made a motion to move into Executive Session. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

Item VIII. B.

Council Member Almond made a motion to approve the stipend for the Interim City Manager in the amount as discussed in Executive Session pro rata effective March 19, 2018. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Adjourn

There being no further business, Council Member Corley made a motion to adjourn the meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 8:04 p.m.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, CMC, Municipal Clerk

IF YOU WOULD LIKE TO SPEAK ON A MATTER APPEARING ON THE MEETING AGENDA, PLEASE COMPLETE THE INFORMATION BELOW PRIOR TO THE START OF THE MEETING.* **THANK YOU.**

COUNCIL MEETING SPEAKERS' LIST

Date of Meeting April 10, 2018

Name	Address	Agenda Item

***Appearance of citizens at Council meetings - City of Cayce Code of Ordinances, Sec. 2-71.** Any citizen of the municipality may speak at a regular meeting of the council on a matter pertaining to municipal services and operation, with the exception of personnel matters, by notifying the office of the city manager at least five working days prior to the meeting and stating the subject and purpose for speaking. Additionally, during the **public comment period** as specified on the agenda of a regular meeting of the council, a member of the public may speak on a matter appearing on the meeting agenda, with the exception of personnel matters by signing a speakers list maintained by the city clerk prior to the start of the public comment period. At the discretion of the mayor or presiding officer, the length of time for any speaker's presentation may be limited and the number speakers also may be limited.